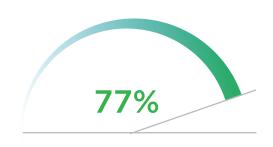


# REMOTE WORKING TRENDS AND BEST PRACTICES

With 88%¹ of organizations encouraging all their employees to work from home, the world has indeed become a global village. While many enterprises have their reservations about productivity and monitoring remote employees, 77%² of remote employees say they are more productive when working from home.



https://www.gartner.com/en/newsroom/press-releases/2020-03-19-gartner-hr-survey-reveals-88--of-organizations-have-example of the survey of t

https://review42.com/remote-work-statistics/



According to a survey<sup>3</sup> conducted in the US, remote employees work an additional 1.4 more days per month than in-office employees. As both employees and employers realize the benefits of working from home, let's look at the trends and best practices of managing remote employees.

https://www.airtasker.com/blog/the-benefits-of-working-from-home/

# 3 TRENDS THAT WOULD SHAPE THE FUTURE OF REMOTE WORKING



### Digital collaboration

As physical workspaces vanish and more employees work from home, digital collaboration has become a critical competency for remote employees. Employers need to rethink their evaluation strategy to suit the remote context, and performance goal setting needs to move from 'being present at work' to 'being productive.'



### **Employee monitoring**

A survey reveals that 16% of organizations use a monitoring tool to keep track of virtual logging in and out, emails and chats, work computer usage, active and idle time, webpage visits, etc. While productivity tracking using tools has been around for some years now, with more employees working remotely, this trend would only be more popular.



### Rise in freelance profiles

With being physically present in the office no longer a criterion for a job, businesses are open to hiring remote consultants. To contain costs and have more workforce management flexibility, around 32% of organizations are replacing full-time employees with contingent workers. The trend would continue to rise, with HR managers resorting to tracking tools to track the productivity of these workers and automate payment processes based on work hours or deliverables.



## BEST PRACTICES OF REMOTE WORKFORCE MANAGEMENT

With the rise of these trends and acceptance of the fact that remote working is here to stay, IT, HR, and business teams should follow these best practices to ensure the smooth working of the organization.

#### **Best practices for Business Teams**

- Structure goals and make employees accountable for deliverables
- Encourage collaboration and interaction
- Ensure remote employees keep their calendar updated

### **Best practices for HR Teams**

- Keep employees abreast of latest corporate developments
- Ensure a central repository of resources
- Automate HR processes like time tracking, leave requests, etc.

### **Best practices for IT Teams**

- Providing communication and collaboration tools
- Provision and keep a tab of hardware allocation for employees
- Streamline request and automate critical workflows
- Facilitate support through multiple channels like emails, phone, chat, service portal, etc.

### HOW CAN A COMPREHENSIVE MONITORING TOOL LIKE DESKSIGHT HELP?

### A comprehensive productivity tracking tool like DeskSight can help:

Business managers to boost productivity and get visibility into how teams work by:

- Identifying and eliminating inefficiency
- Ensuring optimal time utilization
- Driving better resource planning
- Automating time tracking for client deliverables

### **HR teams** to automate compliance tracking to ease processes by:

- Automating client billing based on hours
- Tracking attendance for payroll processing
- Tracking time of individual projects and tasks

### IT department to optimize IT infrastructure utilization with asset tracking by:

- Reducing overall capital and operational costs
- Managing software asset inventory
- Gaining insights into software usage

With features like time tracking, productivity inspection, user performance analysis, efficiency projection, remote attendance, etc., DeskSight enables organizations to:

### Monitor productivity

- Compare work patterns of the top performers to streamline workflows and boost productivity
- Identify the most and least productive teams within the organization
- Automatically record active screen time of employees
- Get complete visibility on productive working hours of all the teams across the organization
- Measure engagement time of every employee over a specific period
- Analyze total and daily average work time of employees

### Track web and app usage

- Monitor employee activity with a detailed log of website visits and application usage for every user
- Record the title of the active window/document/app with the duration of being active
- Record screen activities of employees with screenshots at regular intervals
- Detect categories of new website and apps in minutes with machine learning-driven website crawler
- Monitor the intent of the employees by tracking web searches across all browsers

### **Identify risky users**

- Identify risky insiders by monitoring data share and access patterns
- Get visibility on user activity with work screenshots, application and activity monitoring, including web searches

### Achieve regulatory compliance

- Verified attendance by tracking employee work time via their computer activity
- Track employee's attendance with first log-in and last log-out
- Detect deviation in scheduled working hours by monitoring early/late log-in/log-out

To know more about how DeskSight can help you optimize remote productivity and ensure compliance.